



# Home Owners Association



700 Country Club Drive~405-348-1804~www.OakTreeOk.com

## Architectural Review Application

Date: \_\_\_\_\_

Lot #: \_\_\_\_\_

Street Address: \_\_\_\_\_

**Owner:** Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Builder:** Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

## Fees & Deposits

*For New Home Construction Only*

Deposits Included: \_\_\_\_\_ Paid By: Builder: \_\_\_\_\_ Homeowner: \_\_\_\_\_

Architectural Review Fee:	\$	525.00
Builder Access Fee	\$	500.00
Landscape Deposit	\$	5,000.00
Contractor Damage Deposit	\$	3,500.00

Any balance of contractor damage deposit will be returned upon issuance of certificate of occupancy. Landscape deposit will be returned upon completion of landscaping as per approved plan in accordance with Section V.A. of the Building Guidelines. Failure to comply with the Building Guidelines may result in loss of deposits as determined in the sole discretion of the ARB.

**Attachments**

**Check if Attached**

	<b>Site Plan</b> (At scale no less than 1"-20') Showing:
	Survey or Site Plan based on recorded plat
	Elevations of property corners, center of building, culvert inlets, edge of roadway, and finished floorplan.
	Locations of trees 3" in diameter or larger
	Building outline including service yard, and front and rear corners of adjacent buildings
	Drives, parking areas, walks, patios, etc
	Drainage and Grading Plan
	Notation of location of utilities, phone pedestals, transformers, water and sewer services, and connections.

	<b>Architectural Plan</b> (At scale no less than 1/8"-1') Showing:
	Roof Plan/Pitch
	Complete set of floor plans with calculations per floor
	Foundation Plans
	All exterior building elevations, indicating existing grades and finished grades, exterior finishes or materials, roof pitch, window and door designs, service yard enclosure screening of meters and equipment, and any other pertinent information, such as the windscreen for chimney.
	Color and material specifications for all exterior features
	Detailed drawings showing wall sections, service area enclosure details and other architectural details.
	Electrical plans showing location of meter setting, locations, specifications, and fixtures of exterior lighting, including security lighting and other electrical equipment for pools, etc.

	<b>Landscape Plan</b> (At scale not less than 1/8"-2') Showing:
	Lot location, adjoining lot border line and structure lines.
	Size of plant material, lawn and mulched areas, and open areas.
	Schedule of planting plan indicating:
	Common Name
	Plant Height at time of planting (Two gallon minimum)
	Plant quantities.
	Identify grass and mulched areas
	Site features such as roads, walks, bike paths, walls, etc. (Include description of surfacing materials)
	Minimum of two 2" caliper trees in front yard
	Minimum of two 2" caliper trees in yard area adjacent to golf course.
	Description of underground, automatic timer controlled irrigation system.

**Materials & Colors**

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Roof	Stone
Brick	Stucco
Shutters	Fascia
Front Door	Wood Trim
Garage Doors	Other
Windows (Manufacturer, Style, & Color)	
Grout (Style & Color)	
Chimney (Style & Color)	
Type of Firebox:	

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I hereby certify that the building plans and site plans as well as the information in this Final Review Application are all accurate as submitted to the Oak Tree Architectural Review Board.

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Owner/ Agents

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Date